

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 113
THURSDAY, AUGUST 4, 2005
8:30 A.M.**

Commissioners Present: Deb Schorr, Vice Chair
Bernie Heier
Bob Workman

Commissioners Absent: Larry Hudkins, Chair
Ray Stevens

Others Present: Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Trish Owen, Chief Deputy County Clerk
Melissa Koci, County Clerk's Office

The Chair opened the meeting at 8:30 a.m.

AGENDA ITEM

1 APPROVAL OF THE STAFF MEETING MINUTES OF THURSDAY, JULY 28, 2005

2 ADDITIONS TO THE AGENDA

A. Personnel Policy Board

MOTION: Workman moved and Heier seconded approval of the Staff Meeting minutes and the addition to the agenda. Workman, Heier and Schorr voted aye. Motion carried.

2 ADDITIONS TO THE AGENDA

A. Personnel Policy Board

Eagan suggested appointing Jerry Sellentin to the Personnel Policy Board and the Board agreed he was a good candidate.

4 (A) SPECIAL PERMIT NO. 05010 AND PRELIMINARY PLAT NO. 05002, WHITETAIL RIDGE (F/K/A TIEDEMAN ACRES), SO. 25TH STREET AND ROCA ROAD; AND (B) SPECIAL PERMIT NO. 04056 AND PRELIMINARY PLAT NO. 04026, NATURE MEADOWS, SO. 120TH STREET AND STAGECOACH ROAD - Mike DeKalb, Planner

Mike DeKalb, Planner, appeared and distributed documentation regarding Special Permit No. 05010, Preliminary Plat No. 05002 and Special Permit No. 04056 (Exhibits B & C). He indicated Special Permit No. 05010, Whitetail Ridge Community Unit Plan, and Preliminary Plat No. 05002, Whitetail Ridge, are to develop 14 residential acreage units, with associated waiver requests, on property located southwest of the intersection of South 25th Street and Roca Road. DeKalb said there was been no objection to either items and the Planning Commission recommended approval.

DeKalb reported Special Permit No. 04056, Nature Meadows Community Unit Plan, and Preliminary Plat No. 04026, Nature Meadows, are to develop four residential acreage units, with associated waiver requests, on property located northwest of the intersection of South 120th Street and Stagecoach Road. DeKalb noted there was no objection to either items and the Planning Commission recommended approval.

5 ACTION ITEMS

A. Letter to Don Thomas Regarding Ethanol Policy

Eagan indicated Don Thomas requested a letter from the County Board regarding the decision to start using ethanol.

Workman said he is not in favor of Elected Officials using ethanol. He said he spoke with Don Thomas who indicated the concerns are mixing the fuels and transporting the gas.

Schorr said she asked Thomas if there would be additional costs and he said the only cost differential would be the increase or decrease in price of ethanol with regards to regular fuel.

Heier asked Eagan to send a letter to the Accountability and Disclosure Commission to see if Heier and Hudkins have a conflict of interest.

MOTION: Heier moved and Schorr seconded to send a letter to Don Thomas regarding the ethanol policy.

The Board agreed to delay sending the letter until they speak to Don Thomas at the Friday, August 5th meeting.

Heier withdrew his motion.

7 ADMINISTRATIVE OFFICER REPORT

A. Letter to Nancy Montanez

Eagan indicated a letter will be sent to Nancy Montanez with the changes outlined in the draft.

B. Hospital Authority No. 1 Appointment

Eagan reported Connie Jensen expressed interest in serving on the Hospital Authority No. 1 Committee and the item will go on a Tuesday's agenda.

C. Government Access and Information Committee Appointment (Larry Anderson)

The Board agreed to appoint Larry Anderson to the Government Access and Information Committee and the item will go on Tuesday's agenda.

D. F³ Spend-Down

Jessica Pendleton appeared and indicated the balance remaining to be reimbursed to the federal government is \$60,178, with the total budget being \$337,224. She said because F³ has to close out their books by the end of September, she is requesting that the County Clerk's Office expedite the bills immediately so there is not a carry-over balance to the State.

Eagan indicated the Purchasing Statute was recently amended to raise the requirement for pre-informal bids from \$1,000 to \$2,500. He said if the costs are over \$2,500 they will have to get three informal bids and he recommended getting two more bids for the school backpack activity.

MOTION: Heier moved and Workman seconded to allow F³ to purchase goods up to \$2,500 and have the County Clerk's Office expedite the bills. Heier, Schorr and Workman voted aye. Motion carried.

Kristy Mundt, Deputy County Attorney, appeared and indicated four of the Care Coordination contracts are increasing \$7,000 from what they were originally approved. The County Attorney's office advised against increasing the contracts.

Kroeker asked about the OJS Evaluations and the extra \$22,452. It was decided that the money would go to the Youth Service Center.

E. Anti-Meth Resolution

Workman indicated NACo would like to see every County pass a resolution supporting anti-methamphetamine legislation and funding.

Eagan said the resolution will go on Tuesday's agenda.

F. Contract with Randall Grant Writing

Gwen Thorpe, Deputy Chief Administrative Officer, indicated the contract with Randall Grant Writing expires on August 13, 2005 and the concern is the \$100,000 retainer. She said they have only gotten one grant funded and the contract should not be renewed. Thorpe indicated a letter needs to be drawn up by the County Attorney, with the County Board Chair's signature, to terminate the contract and ask about the \$100,000 retainer.

G. Dietz Pioneer Cemetery and Pioneer Cemetery at 120th and Pioneer Streets

Eagan reported he contacted Russ Schultz, who verified whether or not the cemetery meets the requirement to be an abandoned Pioneers Cemetery. If the County Board chooses to maintain the cemetery, by State Statute the County can spend up to \$500 per cemetery. He said he would schedule him on a staff agenda to discuss the cemeteries and the logos.

H. Correspondence from People's Health Center

Eagan indicated a few years ago an agreement was made that the City would donate \$50,000 to the Assessment Center and the County would donate \$50,000 to the People's Health Center. He received a legal opinion about donating the \$50,000 to a non-profit organization and the County cannot contract with them unless they provide human services the County authorizes them to provide. Eagan indicated People's Health Center has already purchased the equipment, which can be used for General Assistance, and he wanted to know if the County still wanted to pursue it. Eagan said he would speak with the County Attorney to see if a contract can be arranged for approval.

I. Reappointments to the Planning Commission (Roger Larson and Tommy Taylor)

Eagan indicated he received two names from the Mayor's Office and the reappointments will go on Tuesday's agenda.

9 DISCUSSION OF BOARD MEMBER MEETINGS

A. Lancaster Manor Advisory Committee - Heier

Heier did not attend the meeting.

B. Arena Task Force - Schorr

Schorr reported they received a presentation on the Downtown Master Plan.

C. Joint Budget Committee - Stevens

Stevens was absent.

D. Ecological Advisory Committee - Heier

Heier reported they were pleased with the work that was done on the sewer line that went through Wilderness Park and he also said opening bids are now being taken for the dam at 98th and O Streets.

ADJOURNMENT

MOTION: Heier moved and Schorr seconded to adjourn the meeting at 9:30 a.m. Heier, Workman and Schorr voted aye. Motion carried.

Bruce Medcalf
Lancaster County Clerk